

**SIEC Advisory Working (SAW) Group Minutes**  
Wednesday, September 15, 2004

**Present:**

Clark Palmer, WSP  
Joe Russo, WSP  
Alan Hull, WSDOT  
Dennis Hausman, DIS  
Leroy Hurt, DIS  
Donna Wells, DIS  
Todd Hattori, DIS  
Jose Zuniga, DOC  
Don Wilbrecht, DOC  
Marc Johnson, DNR  
Don Miller, EMD  
Spencer Bahner, King County  
Guy Cranor, GA  
Lori Bame, LEAP  
Skip Osteyee, Motorola  
Fred Radovich, Motorola  
Kit Eldredge, M/A-COM

**Introductions**

Everyone present introduced himself or herself. Dana Little was introduced as the minute taker for the SAW group. Dennis Hausman introduced John Murray as the Project Manager for federal engineering.

**Approval of Minutes**

The meeting minutes from the September 1<sup>st</sup> meeting were not available at the time of the meeting.

**OPSCAN**

- The RFP is finished and the equipment list is complete.
- Out to bid for the installation of microwave spurs.
- Don Miller will take care of having questions answered on the OPSCAN report.

**Briefing on State Purchasing Authorities**

- Guy Cranor handed out a “Memorandum of Understanding” between DIS & GA. This document discusses background, purposes, mission statements, scope, authority, basic principles, key responsibilities, dispute resolution, review and amendments, and term.
- Guy also handed out the “Western States Contracting Alliance” current contract information.

### **ODP Meeting Update**

- September 17 in the DIS boardroom from 8:30am-11:00am.
- There will be representatives there to show what they have to offer the State, and what we can offer them.

### **Review of State Projects**

- Clark Palmer handed out a revised “SIEC SAW Group Project List” and everyone went through the list to mark which projects warranted further discussion.
- Accepted Project numbers 10, 15, 42-44, 46-47, 57, 78, 80(adopt to Federal Engineering Study), and 85-86 after the further discussion.
- Project 45 (Video monitoring & digital transmission systems on board ferries and ferry docks), was warranted as still needing further discussion in order to move on to the SIEC and was tabled to the SAW group.
- Projects 82-84 were struck from the list and moved to the Technical Work Group for further discussion.
- It was agreed upon to add a column to the project list that shows how each project affects interoperability.

### **SAFE Group**

- Need to select a chairperson for this group.
- Want to revitalize the committee and get people from finance/revenue.

### **Governance items for the final plan**

- It was stated that members need to start thinking about this for the next meeting.

### **Committee for Legislative liaisons**

- It was discussed that a liaison committee that reports to the SIEC should be created with a legislative liaison representative from each agency on this committee.

### **Miscellaneous Discussion**

- Lori Bame will be placing “A Study of Emergency Management at a Local Program Level” on the website.
- Alan Hull brought up the relation between the Technical Working Group and the SAW group and that most of what is covered is done at both meetings where most of the same members are present. It was decided to add this topic for further discussion onto the SAW group agenda for the next meeting, as well as the Technical Work Group agenda.

**The next SIEC SAW Group meeting is scheduled for September 29, 2004 at DIS from 1:30 – 3:30 PM.**